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University of Northern Iowa Graduate College Curriculum Committee Minutes, September 24, 2018

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MINUTES OF
GRADUATE COLLEGE COMMITTEE ON CURRICULA
September 24, 2018

Present: D. Cyphert, C. Nielsen, E. Sutton, S. Onken, S. Moore, G. Olivares, J. Smothers, D. Wallace

Absent: C. Miller, R. Al-Mabuk, G. Pohl

Guest: C. Curran, L. Zeitz, F. Fontana, J. Bessman-Taylor, K. Krueger, R. Dada, S. Alborn-Yilek

The meeting was called to order by Chair Gabriela Olivares at 12:02 p.m. in Lang 115.

I. Welcome and Introductions

GCCC Chair Olivares welcomed all present. Introductions followed as guests entered.

II. Approval of Minutes

G. Olivares called for a vote on the September 10 minutes via email. E. Sutton moved to approve the minutes from September 10 meeting. S. Onken moved to second the minutes with a friendly amendment of correcting the following.

Currently the minutes read: "The 10 credits of practicum/seminar would be in SW 6268, SW 6269 and SW 6271." It should be corrected to read: "The 10 credits of practicum/seminar would be in SW 6268, SW 6269, SW 6270 and SW 6271."

Motion approved.

G. Olivares asked if there is feedback on the online voting. G. Olivares also clarified that approval of the minutes did not need to follow the three step process. Chair could call for comments or amendments. If there were no amendments, a vote didn't need to occur.

III. Consent Agenda

C. Nielsen moved to approve the consent agenda. S. Onken seconded.

G. Olivares asked if there are any items on the consent agenda that should be moved to the regular agenda.

D. Cyphert requested that CITECH-MA: Major in Instructional Technology be removed from the consent agenda.

Chair Olivares called for a vote on the motion to approve all remaining items on the consent agenda; motion carried and was approved unanimously.

A. Department of Curriculum and Instruction

- INSTTECH 4110 Developing and Designing Online Learning (substantive, title, description, adding prerequisite at the undergraduate level)
- INSTTECH 4131 Exploring Issues and Trends in Instructional Technology (substantive, title, description, adding prerequisite at the undergraduate level)
- INSTTECH 4138 Understanding Visual Literacy (editorial, description change)
- INSTTECH 4139 Planning Instructional Media (editorial, description change, term change)

- › INSTTECH 4153 Using Digital and Social Media in Education (editorial, description change)
- › INSTTECH 6208 Enhancing Learning Through Action Research (editorial, description change)
- › INSTTECH 6237 Leading Change Through Instructional Technology (editorial, description change)
- › INSTTECH 7340 Designing Instructional Systems (editorial, description change)

B. Department of Educational Psychology

- › MEASRES 7310 Advanced Qualitative Methods in Educational Research (substantive, dropping prerequisite of department consent)

C. Department of Educational Leadership

- › ADVST-CERTGR: Advanced Studies Certificate in Educational Leadership (deleting one course, EDLEAD 6240, reducing program to 35 credits)
- › PRIN-MAE: Major in Principalsip (moving one course, EDLEAD 6240, from course options)

D. Department of Health Recreation and Community Services (Note: This packet was removed from consent agenda; motion to approve and discussion would take place at later date: TBA)

- › *HPE 4580 Environmental Health, Field Methods, Technology, and Laboratory Applications (editorial, department name, terms offered)*
- › *HPE 4665 Environmental Health Science (editorial, department name, term offered)*
- › *HPE 4666 Environmental and Occupational Health Regulations (editorial, department name, term offered)*
- › *LYHS 4116/RTCS 3777 Special Events Management (editorial, department name, title, description, prefix, term)*
- › *LYHS 4778/RTCS 3778 Community Based Tourism (editorial, department name, title, description, prefix, term)*
- › *LYHS 3991/RTCS 3991 Philosophical Ideologies of Therapeutic recreation (editorial, department name, title, description, prefix, term)*
- › *LYHS 4339/RTCS 4210 Nonprofit Leadership Practicum, Level II (editorial, department name, title, description, prefix, change in prerequisite at undergraduate level)*
- › *LYHS 4265/RTCS 4290 Recreation, Tourism and Community Services Field Experience (editorial, department name, title, description, prefix)*
- › *LYHS 4115/RTCS 4310 Areas and Facilities in Recreation, Tourism and Community Services (editorial, department name, title, description, prefix, change in prerequisite at undergraduate level)*
- › *LYHS 4070/RTCS 4330 Research and Evaluation in Recreation, Tourism and Community Services (editorial, department name, title, prefix, change in prerequisite at undergraduate level)*
- › *LYHS 4552/RTCS 4552 Theory and Practice of Outdoor Education (editorial, title, prefix)*
- › *LYHS 4553/RTCS 4553 Trends and Issues in Outdoor Recreation (editorial, prefix, term offered)*
- › *LYHS 4554/RTCS 4554 Managing Recreation Impacts on the Natural Environment (editorial, prefix, description, frequency)*
- › *LYHS 4556/RTCS 4556 History of Outdoor Recreation (editorial, department name, prefix)*
- › *LYHS 4621/RTCS 4621 Camp Staff Development (editorial, prefix)*
- › *LYHS 4623/RTCS 4623 Field Experience in Camp Counseling (editorial, department name, prefix)*
- › *LYHS 4625/RTCS 4625 Camp Management Systems (editorial, department name, prefix)*
- › *LYHS 4776/RTCS 4776 Eco, Adventure and Sport Tourism (editorial, department name, prefix, description, change in prerequisite, term offered)*
- › *LYHS 4779/ RTCS 4779 Community Planning Workshop (editorial, prefix, term offered)*

- *LYHS 4995/RTCS 4995 Assessment, Programming and Evaluation in Therapeutic Recreation (editorial, department, prefix, description, undergraduate prerequisites, term offered)*
- *LYHS 4996/RTCS 4996 Intervention Techniques in Therapeutic Recreation (editorial, department name, prefix, description, undergraduate prerequisite requirements, term offered)*
- *LYHS 4997/RTCS 4997 Administrative Practices in Therapeutic Recreation (editorial, department name, prefix, description, undergraduate prerequisites, term offered)*
- *SHREDDDED -- LYHS 6200/RTCS 6200 Historical and Philosophical Foundations of Recreation, Tourism and Community Services (editorial, prefix, title)*
- *SHREDDDED -- LYHS 6201/RTCS 6201 Social Policy and Issues in Recreation, Tourism and Community Services (editorial, prefix, title, description)*
- *SHREDDDED -- LYHS 6202/RTCS 6202 Social Psychology of Leisure (editorial, prefix, description)*
- *SHREDDDED -- LYHS 6203/RTCS 6203 Philanthropy and Nonprofit Development: An Overview (editorial, prefix)*
- *SHREDDDED -- LYHS 6285/RTCS 6285 Readings (editorial, department name, prefix)*
- *SHREDDDED -- LYHS 6295/RTCS Internship (editorial, department, prefix, description)*
- *SHREDDDED -- LYHS 6299/RTCS 6299 Research (editorial, department, prefix)*
- *SHREDDDED -- LYHS 6402/RTCS 6402 Strategic Program Management (editorial, prefix, description, term offered)*
- *SHREDDDED -- LYHS 6404/RTCS 6404 Marketing the Youth/Human Service Agency (editorial, prefix)*
- *SHREDDDED -- LYHS 6406/RTCS 6406 Fundraising and Grant Seeking for Nonprofit Agencies (editorial, department name, prefix)*
- *SHREDDDED -- LYHS 6408/RTCS 6408 Financial Decision Making for Youth/Human Service Agencies (editorial, prefix)*
- *SHREDDDED -- LYHS 6410/RTCS 6410 Evaluation, Research and Accountability (editorial, prefix)*
- *SHREDDDED -- LYHS 6412/RTCS 6412 Management Issues in Recreation, Tourism and Community Services (editorial, prefix, title change, description)*
- *SHREDDDED -- LYHS 6414/RTCS 6414 Models for Intervention with Youth (editorial, prefix)*
- *SHREDDDED -- LYHS 6416/RTCS 6416 Youth Development in Nonprofit Organizations (editorial, prefix)*
- *SHREDDDED -- LYHS 6418/RTCS 6418 Personnel Management and Supervision in Youth/Community Services (editorial, prefix, title, description)*
- *SHREDDDED -- LYHS 6420/RTCS 6420 Trends and Issues in Philanthropy/Nonprofit Development (editorial, prefix)*
- *SHREDDDED -- LYHS-MA: Major in Recreation, Tourism, and Community Services (editorial, prefix changes)*

E. Department of Kinesiology

- *PEMES 6251 Advanced Biomechanics (editorial, title change, frequency)*

F. Department of Special Education

- *SPED 4125 Current Issues in Visual Impairments (dropped)*
- *SPED 4126 Braille Learning and Tactile Communication I (dropped)*
- *SPED 4132 Introduction to Visual Impairments (dropped)*
- *SPED 4134 Foundations of Orientation and Mobility (dropped)*
- *SPED 4136 Methods of Teaching Students with Visual Impairments (dropped)*
- *SPED 4138 Anatomy of the Eye and Educational Implications of Low Vision (dropped)*
- *SPED 4140 Services to Families with Infants and/or Toddlers with Developmental Delays or Disabilities (editorial, term offered)*

- SPED 4141 Including Young Children with Special Needs Into the General Education Programs (editorial, term offered)
- SPED 4142 Classroom Instructional Management for Students with Disabilities (K-8) (dropped)
- SPED 4143 Classroom Instructional Management for Students with Disabilities (5-12) (dropped)
- SPED 4144 Special Education Issues and Practices for Infants and Toddlers (dropped)
- SPED 4147 Designing Curriculum & Instruction – Secondary Students with Mild/Moderate Disabilities (5-12) (dropped)
- SPED 4167 Current Issues in the Education of Students with Severe Disabilities (dropped)
- SPED 4173 Instructional Methods for Inclusive Learning (5-12) (editorial, term offered)
- SPED 4183 Designing Curriculum and Instruction for Students with Intellectual Disabilities (K-12) (dropped)
- SPED 4184 Professional Interdisciplinary Relationships in Special Education I (dropped)
- SPED 4187 Teaching Preschool and Elementary Students with Severe Disabilities (dropped)

IV. Regular Agenda

A. Department of Curriculum and Instruction

C. Nielsen moved to approve the proposals of the Department of Curriculum of Instruction. S. Onken seconded

Olivares called for discussion.

- INSTTECH 6260 Advanced Instructional Technology Projects (substantive, reduction of one hour)
- INSTTECH 6289 Seminar in Instructional Technology (substantive, increase of one hour, description)
- INSTTECH 6297 Practicum in Instructional Technology (substantive, adding description)
- CITECH-MA: Major in Instructional Technology (deleting one track)

Zeitz stated that INSTTECH 6260 is changing to 1-3 to accommodate curriculum needs. INSTTECH 6289 is changing to three credits and the description is changing to allow a 3 credit seminar course to be offered on variable topics as needed. D. Wallace confirmed that 6289 is a common course number.

Zeitz continued that INSTTECH 6297 didn't have a description so are adding a description and changing offerings to variable.

CITECH-MA program: D. Cyphert asked about the dropping of the library track. L. Zeitz explained that since the program has been online for the last 10 years doing both tracks has not been an option.

K. Kruger explained that the program is cross listed and will no longer be cross listed but students can still complete the MA in School Library Studies. K. Kruger expounded that it would be recommended to complete a second MA or EdD than two joint masters.

J. Bessman-Taylor asked for confirmation that they are not needed for any additional agenda items and that the MA in School Library Studies will remain as it is. G. Olivares confirmed there are no proposed changes and they are not needed for additional agenda items.

Chair Olivares called for a vote on the motion to approve curriculum packet for the Department of Curriculum and Instruction. Motion carried and was approved unanimously.

V. Department of Kinesiology

Nielsen moved to approve the curriculum packet for the Department of Kinesiology. Onken seconded.

Olivares called for discussion.

- PEMES 6260 Laboratory Instrumentation and Test Interpretation (substantive, dropped)
- PEMES 6271 (same as HPE 6271) Cardiovascular Physiology (substantive, dropped)
- PEMES 6272 Principles of Sport Administration (added)
- PE-MA: Major in Physical Education (combining focus areas within one emphasis, adding 3 credits to degree requirement)

Fontana stated that PEMES 6271 was cross listed as HPE 6271 Cardiovascular Physiology. At this point HPE 6271 would remain as a course offering. Fontana mentioned PEMES 6271/HPE 6271 hadn't been taught for several semesters. It was a required course for the Master of Arts in Health Promotion and Education programs. Currently the HPE programs has allowed substitutions.

S. Onken asked about PE-MA in Physical Education deleting one track. F. Fontana explained that it was one masters program with two emphasis MA in Physical Education - Pedagogy or Kinesiology. Within Kinesiology there were two focus areas of Exercise Science and Sports Performance; or Coaching and Sport Education. There would no longer be two focus areas with the Kinesiology track. There would now be Physical Education – Pedagogy; and Physical Education – Kinesiology and Sport Performance.

MA in Kinesiology and Sport Performance added PEMES 6272 to the emphasis. D. Cyphert asked about dropping any courses due to the dropped focus area. Fontana stated PEMES 6260 and PEMES 6271 would be dropped. Pedagogy emphasis did not have any proposed changes. Within the Kinesiology and Sport Performance emphasis, many courses were common course numbers so they would not be deleted.

Curran asked if the department might want to wait to drop some courses after a couple of curriculum cycles. Fontana mentioned that many of the courses were listed as elective options.

Fontana noticed that seminar, PEMES 6289, should be listed as required for Kinesiology and Sport Performance as 6 credits. Taking twice under two different topics. D. Wallace would update in Leapfrog to show that students should take seminar twice for three credits each, under two different topics.

Chair Olivares called for a vote on the motion to approve curriculum packet for the Department of Kinesiology. Motion carried and changes were approved unanimously

VI. Department of Health, Recreation and Community Services

Nielsen moved to approve the curriculum packet for the Department of Health, Recreation and Community Service. S. Moore seconded.

Olivares called for discussion.

- HPE 4667 Human Toxicology (substantive, department name, title change, description, prerequisites at undergraduate level, term) **(Tabled after discussion with committee)**

Olivares explained that Health, Recreation and Community Services was unable to attend. Olivares added that all 6000 level courses were being shredded. The Department Head stated the other changes were okay to proceed as listed.

Olivares explained we could decide to vote on the curriculum as it is or postpone until after UCC voted. Onken clarified that most of the courses were on the consent agenda which we just voted to pass. D. Wallace explained that the proposals for courses listed at the undergraduate and graduate level maybe

changing from edited courses to new courses. C. Curran highlighted that the department would be creating a grid to organize the proposals. Cyphert raised the concern of approving the consent agenda courses when changes may be happening at the undergraduate level.

Olivares stated we could move to amend the consent agenda in order to pull off all items from the HPE/LYHS/RTCS consent agenda and vote on the proposals in the future.

S. Onken moved to amend the consent agenda and remove all RTCS/LYHS items from the consent agenda for later review. It was clarified that the courses would only be those less than 6000. The 6000 level courses would be shredded. C. Nielsen seconded.

Chair Olivares called for a vote on the motion to amend the consent agenda and table the curriculum packet for the Department of Health, Recreation and Community Services, with the exception of the 6000-level shredded courses. Motion carried and was approved unanimously.

S. Moore confirmed the regular agenda item was also tabled. G. Olivares and committee agreed on that approach.

VII. Voting Procedures of the minutes.

Olivares reiterated that the minutes were a call for approval or amendments. If there were no amendments, a vote didn't need to occur.

VIII. Next meeting Monday, October 8, 2018, 12pm/Noon to 2pm, Lang 115

Chair Olivares stated the next meeting would be **October 8, 2018 in room 115 Lang Hall** College of Humanities, Arts and Sciences curriculum packets.

The meeting adjourned at 12:49 p.m.

Respectfully submitted,

Joan Smothers
Office of the Registrar

jps
cc: UCC
GCCC
Guests